

# Sussex Schools and Colleges application for assistance with a course of further education 2011/12

form PS/1

This form should be completed by students living or studying in Sussex who are between the ages of 16 and 19 and who wish to apply for a travel award.

Please read the attached notes for advice about who this form should be sent to.

## Your personal details

|    |   |  |   |                             |                      |
|----|---|--|---|-----------------------------|----------------------|
| 1  | Surname   | <input type="text"/>   |   |                             |                      |
| 2  | Forename(s)   | <input type="text"/>   |   |                             |                      |
| 3  | Gender ( <i>delete as appropriate</i> )                     | <input type="text" value="Male / Female"/>                               |   |                             |                      |
| 4  | Title ( <i>delete as appropriate</i> )                      | <input type="text" value="Mr / Miss / Ms / Mrs / Other (please state)"/> |   |                             |                      |
| 5  | Date of Birth   | <input type="text"/>   | 6 | Age on 01/09/11             | <input type="text"/> |
| 7  | Postcode  | <input type="text"/>   | 8 | Date moved to address below | <input type="text"/> |
| 9a | Home address  | <input type="text"/>   |   |                             |                      |
| 9b | Telephone numbers   | <input type="text"/>   |   |                             |                      |
| 10 | Which authority collects Council Tax for your home address? | <input type="text"/>   |   |                             |                      |

## Your Parent(s) / Guardian(s)

Please give the details of the parent(s) / legal guardian(s) with whom you live.  
If you live alone please provide the address of the last parent / guardian with whom you lived.

|    |   |  |    |   |                      |
|----|---|--|----|---|----------------------|
| 11 | Parent(s) / Guardian(s) Title(s) ( <i>delete as appropriate</i> ) | <input type="text" value="Mr / Miss / Ms / Mrs / Other (please state)"/> |    |   |                      |
| 12 | Surname(s)  | <input type="text"/>   |    |   |                      |
| 13 | Forename(s)   | <input type="text"/>   |    |   |                      |
| 14 | Postcode<br><i>(if different from 7)</i>                          | <input type="text"/>   | 15 | Telephone<br><i>(if different from 9)</i> | <input type="text"/> |
| 16 | Home address<br><i>(if different from 9)</i>                      | <input type="text"/>   |    |   |                      |



## School / College Details

17 Name of the school / college where you plan to study during 2011/12

17b Should your school/college have more than one site, please give the name of the campus at which you will study

18 Title, qualification(s) and subject(s) of the course(s) you plan to study during 2011/112

19 Month and year in which your course will begin

20 Month and year in which your course will end

21 Will you be registered as a full-time student? (delete as appropriate)

22 Is it a requirement of your course to lodge on or near your college campus?

23 Please give details of all schools / colleges you have attended since the age of 11 years.

| From<br>(month & year) | To<br>(month & year) | Course(s) taken | Full or<br>Part-time | Name and address<br>of establishment |
|------------------------|----------------------|-----------------|----------------------|--------------------------------------|
|                        |                      |                 |                      |                                      |

## Residence

24 In which country were you born?

25a Have you lived outside of the UK during the last three years?

25b If you answered 'yes' please give details of the periods you have lived outside the UK

| Country | From<br>(month & year) | To<br>(month & year) | Why did you live there? |
|---------|------------------------|----------------------|-------------------------|
|         |                        |                      |                         |

26 If you are not a UK subject, have you been granted "Settled Status" by the Home Office? (If yes please provide evidence with your application)

27 Have you ever been 'Looked After' by a Local Authority?

28 If you have answered 'yes' to question 27 please give the name & phone number of your social worker

## Income Details

- 29 Are you or your parent/guardian in receipt of a means-tested benefit or Child Tax Credit with an annual Inland Revenue assessed income below £16,190 Yes / No
- 30 If you have answered 'yes' to question 29, please give the name, date of birth and national insurance number of the person receiving the benefit
- 31 Which benefit is the person in receipt of? (tick the appropriate box)
- Child Tax Credit with an annual Inland Revenue assessed income below £16,190
- Income Based Job Seekers Allowance
- Income Support
- Guaranteed Element of State Pension Credit
- Income Related Employment and Support Allowance

**You must attach evidence of the benefit / tax credit which you are receiving**  
(See attached notes for details of the evidence which is acceptable).

## Travel Information

**Travel assistance is normally offered only to students who must travel more than three miles to their college.**

- 32 Do you believe your home address is over three miles from the nearest appropriate school/college? (Assistance is usually offered only to students attending an institution more than three miles from their home address) Yes / No
- 33 If you have chosen to attend a college or school which is not the nearest to your home please give a detailed explanation of the reasons for your choice.
- 34 Means of travel to school/college (*please tick*)  Bus  Train  Car  Cycle  Foot  Other
- 35 If travelling by bus or train, please give the route/service or the name of the station you will use.
- 36 Do you have or would you be eligible to apply for a disabled person's bus pass? Yes / No
- 37 Is a Freedom Ticket available for your journey? (*East Sussex based students only*) Yes / No
- 38 When travelling daily from home please tick those days upon which you will attend school/college
- Monday  Tuesday  Wednesday  Thursday  Friday  not yet known

## Special Educational Needs

- 39 Have you had a statement of Special Educational Needs? Yes / No
- 40 If you have special needs and, as a result, will need transport provided, please give details of your special needs and the means of transport you propose to use.

## Career Aim

41 Do you have a particular career in mind?

Yes / No

42 If 'Yes' what is your proposed career?

43 If you plan to continue in further or higher education after completing your course please state the full title of your proposed course and, if known the college where you plan to study.

## Declaration

44 Declaration And Undertaking

**You must sign the following declaration and undertaking before the form is returned. Without an appropriate signature we cannot process the form.**

*(If you were born after 31 August 1993 we need your parent's signature as well as your own.)*

I declare that I have read the Notes accompanying this form.

I believe that I have answered your questions correctly but you may check if necessary.

If the information changes or I leave the course for any reason I (or my parent / guardian) will write and tell you.

If you pay me any money which I should not have, I (or my parent / guardian) will repay this to the authority providing my Learner Support funding.

I understand that the information given on this form may be stored electronically and processed in accordance with the Data Protection Legislation: it may be used for the prevention or detection of fraud, for which purpose it is registered under the legislation.

Student's signature

Date

Parent/legal guardian's signature

Date

**Please refer to the attached notes for advice about where this form should be sent.**

**Your Ethnicity (for monitoring purposes only)**

**Asian or Asian British (please tick one box below)**

Bangladeshi  Indian  Pakistani  Any other Asian background

**Black or Black British**

African  Caribbean  Any other Black background

**Mixed**

White and Asian  White and Black African  White and Black Caribbean  Any other Mixed background

**White**

White British  White Irish  Any other White background

Chinese

Other (Please state)